

GOODWILL OPERATIONAL INSTITUTIONAL AGREEMENT (Version 1.1/2025)

Goodwill operational agreement between “Scientific Information System Redalyc” hereinafter referred to as “redalyc”, and _____ located in _____ hereinafter referred as “the institution”.

GENERALS

Scientific Information System Redalyc, located in Mexico and born in 2002, is a strictly academic project hosted and mainly supported by the Autonomous University of the State of Mexico (UAEM) and, in consequence, is a scientific non-profit organisation, coordinated by the Academic Group known as “Dissemination and Outreach of Science” SEP UAEM-CA-77.

Redalyc started as an index and hosting platform for Open Access scientific journals from Iberoamerican and Latinamerican countries. Nowadays, Redalyc is a global infrastructure enhancing Diamond Open Access scholarly publication.

Journals indexed in Redalyc meet the following criteria: an immediate Open Access policy and a diligent peer review process of scholarly contents. Besides, these journals do not make any kind of article publication or processing charges (APC) neither to authors nor to institutions, and their interoperability and discoverability is facilitated through the XML JATS format.

Redalyc offers multiple services: certification of quality, a digital editorial production by means of XML JATS mark-up technology, both discoverability in digital libraries, databases, and search engines, and interoperability with institutional repositories, as well as information recovery, and a methodology of responsible metrics, under Diamond Open Access standards, of production, collaboration, and usage. Redalyc provides journals with hosting of their full content, and relies on searchers that guarantee visibility and enhance discoverability of knowledge, editorial professionalisation, and certified quality.

STATEMENTS

- I. Redalyc, hereby, represented by Phd. Arianna Becerril-García, Executive Director and founder, states:
 - a) Redalyc is a strictly academic project supported by the Autonomous University of the State of Mexico (UAEM), and consequently to be a non-for-profit scientific organization.
 - b) Redalyc is an online information system of scientific journals that offers

free access to full texts of its collection's articles.

- c) Redalyc's principal place of business is at Cerro de Coatepec, Ciudad Universitaria Toluca, Mexico, ZIP Code 50100.
- d) Redalyc develops its activities on the website "Redalyc" whose online address is <http://www.redalyc.org>.
- e) Redalyc has the capacity to fulfil the promises of this Goodwill Operational Agreement of Non-exclusive Licensee.

II. It declares that *The Institution* is hereby represented by its Rector or Legal Representative:

- a) The Institution is a _____ located in _____.
- b) The Institution is allowed to act on behalf of the following journals for the purpose of this agreement, including the indexation process to be integrated to Redalyc and the corresponding processes of quality assessment, XML tagging and full-text hosting, which journals, if approved, shall be the subject matter hereof: _____.

PROVISIONS

III. Redalyc agrees as follows:

- a) To disseminate transparently all contents in full text, provided and included by *the Journal*, so that the scientific community may consult them via the Redalyc website: <https://www.redalyc.org>.

- b) Not to own *the Journal's* marketing rights of contents and materials, nor their logos, trademarks, and trade names. Redalyc is, therefore, under no obligation to give payment royalties for their publication or use.
- c) Redalyc shall not infringe author moral rights, and therefore, shall maintain the integrity of information, keeping it from modifying or altering it producing imprecision or violating *the Journal's*, the authors' or even The Institution's image, save for those modifications which are necessary for its electronic publication. Redalyc includes in each work published online an unalterable index card, which contains the journal's authorship and publishing information with which the journal was originally published.
- d) Inasmuch as technological development allows it, Redalyc, shall offer a particular interface for *the Journal*, where consultation of statistics and bibliometric indicators in open access shall be possible.
- e) Redalyc shall, on all occasions, offer portal users access to complete information of *the Journals* that have approved the evaluation process established by Redalyc, as well as hyperlinks to *the Journals* main websites, to their institutions, to their guidelines for authors and to their contact email.
- f) Not to violate *the Journal's* decision of giving their contents to any other periodicals library, website, indexing system that they esteem best. This agreement, therefore, does not imply exclusivity to Redalyc.
- g) Redalyc will provide the editors with an electronic tagging tool called Marcalyc. Editorial flow system and XML-JATS Markup, for the generation of JATS XML files, provided the journal does not have its content in such format. Both the tagging tool and training to use it will have no cost.

IV. The Institution through the Journal agrees as follows:

- a) To upload full text content that shall not infringe copyright, such contents, therefore, shall possess licenses required for their distribution via printed and electronic means.

It is advisable for *the Journal* to own the license of the first publication of an article, and for authors to retain all copyrights. By doing so, authors will be allowed to sign independent and additional agreements favoring a non-exclusive dissemination of the articles published in the journal.

(Thus, for instance, contents can be incorporated in institutional repositories or published in a book, as long as it is indicated they were first published in the journal.) Authors must also know that they can publish online in institutional or personal webpages, once their work is revised and published by the journal, enhancing, by these means, communication and the work's dissemination.

- b) The journal shall upload full-text licit contents that shall not violate third parties' rights such as privacy or good reputation.
- c) To inform via e-mail, through the chief editor or person responsible of each journal about the publishing of every new issue, and inform any changes made to the basic information of *the Journals* or to their committees and hyperlinks.
- d) To authorise Redalyc to publish full-text content on its website, regarding the collection of *The Journals*.
- e) To authorise Redalyc the use of trademarks, logos and symbols that identify *the Journals* to fulfil the subject matter hereof and in accordance with the boundaries established herein.
- f) To authorise Redalyc to insert, for the duration of this agreement, hyperlinks on its website <https://www.redalyc.org> that redirect to *the Journals'* and their publishing institution's website.
- g) The Journal shall, in printed and electronic versions, inform that every journal that has accredited the evaluation process established by Redalyc "is indexed in the Redalyc Scientific Information System" until its contents (corresponding to at least a year of publication) are online.
- h) The Journal shall insert in its home page a hyperlink to Redalyc using the image Redalyc provides to that end.
- i) The Journal shall send to Redalyc the journal's contents in PDF and XML JATS formats corresponding to the complete year prior to its indexing (a file per article). Provided there are any, all articles published since 2005 must also be sent in PDF. Each file should size less than 5 megabytes. Tables of contents shall be submitted in PDF or word processor format. If *the Journal* does not have its materials in JATS XML format, Redalyc will make available, free of charge, the technological tagging tool Marcalyc.
- j) In the event that *the Journal* does not use the Marcalyc tagging tool and sends its own XML JATS files, they will be validated by Redalyc. The

Journal allows Redalyc to generate, based on the files sent, the electronic formats: PDF, ePub, and HTML, as well as an intelligent viewer and mobile viewer for articles to disseminate these materials on its website: Redalyc <https://www.redalyc.org>. *The Journal* shall be able to use and host those reading formats in its webpage and distribute them.

- k) From the Marcalyc tool, *the Journals* will be able to generate PDF files from their tagged articles, under an automatic generation format offered by Marcalyc or to upload their own PDF files to be displayed on their Journal's homepage in Redalyc, instead of those generated from the XML-JATS tagging process. Before the editors start the mark-up process, they can select which PDF files they wish to be displayed.
- l) Allow Redalyc to implement protocols for interoperability purposes, of metadata exchange such as OAI-PMH, API's or metadata exporting interfaces in an automated way to other directories, content aggregators, search engines, repositories, and web portals in general with the aim of increasing the visibility of *the Journals*.

V. Use of Marcalyc. Editorial flow system and XML-JATS Markup tagging tool:

To have access to the technological tagging tool Marcalyc each of the Journals shall observe the following:

- a) To request access to the Marcalyc tagging tool service the responsible editor shall send an email to marcalyc_redalyc@uaemex.mx.
- b) By sending said request, the responsible editor accepts and declares that the journal is an open access journal, that does not charge fees for publishing or processing articles and that he or she is willing to attend and access the JATS XML certificate course online in Redalyc.
- c) The responsible editor shall send to the email address: marcalyc_redalyc@uaemex.mx as soon as possible the full name of the person that will become the contact with Redalyc for the use of the Marcalyc tool, they shall also send the IP address from which they will login, details of their Skype account and email address of he or she, who shall contact Redalyc for the use of Marcalyc tagging tool.
- d) The account provided by Redalyc for use of the tool called Marcalyc is non-transferable and must be used only by the Editorial Team of the Journal.

- e) They shall not eliminate captions or logos of the downloadable products generated by Redalyc using this tool: ePUB, PDF (in case to be generated by the editor) HTML, smart reader and other products that are generated through XML formats.

VI. Both parties agree as follows:

- a) This Goodwill Agreement is without consideration, no remuneration or royalty for either party is established since this is a non-profit scientific project for the academic benefit of both parties.
- b) The period of this agreement is indefinite, however, either party may terminate this agreement giving official notice in writing to the other party accounting for its decision, prior to 60 (sixty) calendar days. Neither of them shall present complaints nor be liable to compensate for damages. Should notice be not given to the other party within the said term, the agreement will not be terminated but after such period.
- c) This agreement shall be interpreted and obeyed in accordance with mutual trust, academic ethics of both parties and their representatives.

The parties declare they have read this agreement and agree with the content therein, consisting of 6 (six) pages.

This agreement is concluded on _____, _____.

THE LICENSEE

For and behalf of Licensee Redalyc

Executive Director of Redalyc, Phd. Arianna Becerril-García

THE INSTITUTION

For and on behalf of (LICENSOR) represented by its Rector or Legal Representative